

Mix Prep Guidelines:

General Guidelines:

- Make sure to deliver all files relevant to the mix session at least 48 hours in advance.
- Files need to be 16, 24 or 32 bit at one of the following sample rates: 44.1 khz, 48 khz, 88.2 khz, 96 khz, or 192 khz.
- For sessions that are not coming from Pro Tools please provide WAV or AIFF files at the original session sample rate with all file/tracks having the same start time.
- Make sure to include the most up to date rough mix on a stereo track on either the first or last track or as a separate stereo file (clearly name as “song name_rough mix”).
- Note the songs tempo in folder name, in a file name, or on the rough mix file name (only if the song was recorded to a click or with sequenced elements).

Mix Session Preparation:

- If the track to be mixed was recorded in 2 separate sessions (example: vocal session and instrumental session) make sure to import all the relevant tracks and files into a single session. Do not send multiple sessions for a single mix.
- Delete all tracks that are not going to be used in the mix (and send only the files that are needed).
- Delete any unused playlists that aren't needed for the mix.
- Delete any unused audio files.
- Delete all muted or de-activated tracks from tracks.
- Clearly Name all tracks and files (example: Kick, Snare, Synth 1, Rhythm Guitar, Lead Guitar, Lead Vocal, Backup Vocal, Backup Vocal 2, etc.). Do not include song name in track / file names.
- When exporting/bouncing audio from certain DAW's (example: Export All Tracks To Audio) the DAW may name each track with the song name/session name and the track name (example: Papa's Got A Brand New Bag:Keyboards_001). Do not send files in this manner as they will be rejected. Please rename all files and tracks as outlined above.
- Do not send mono tracks as stereo tracks.

- Group similar instrument tracks together (guitars together, vocals together, etc).
- Remove all Plug-ins from session but be sure to "print" or "process" VERY specific sounds/FX you wish to keep.
- Remove all automation from the session. The only exception being if you have VERY specific panning, volume of FX moves on particular tracks that you want to keep.
- For Auto-tuned vocals make sure to process/bounce new tracks before sending files to mix.
- Print all software instruments to audio.
- Clean up your audio/tracks. Make sure that all your regions and edits have cross fades on them and the beginning and end of each file has the proper fade on it so there are no clicks and pops.
- Double check for any missing audio files.
- Verify that all your tracks/files are in sync.
- If there are elements to the mix that you deem important such as panning moves or delay FX, you can indicate those in a text document accompanying the audio files labelled as Mix Notes for (Song Title).
- The bottom line is, make sure this session is prepared so that it can be opened and mixing can begin.

After you get the first mix please observe the following guidelines:

- Listen to the mix on a good system you are familiar with and do a car stereo test in your car. Do not send mix tweaks based on listening on laptop speakers or earbuds.
- When sending notes on the mix please compile all notes from the band or group into one single email. Only one representative from the band or group should be communicating regarding mix tweaks. Do not send a series of notes over several days. Listen carefully and put all your notes for that particular version of the mix into one email.
- If you have tweaks you want made at specific points in the song make sure to include a time stamp for where this is happening.
- If you need stems that is fine, however I charge extra, by the hour for these. Make sure you are very specific about what kind of stems you want.

Terms: A 50% deposit is required prior to the commencement of mix session(s). The balance is due upon your approval of all final mixes. No masters will be delivered until all fees are paid in full.

The fee you have been quoted is for mixing only. If there is any additional tracking, editing, vocal track tuning, file clean up or session prep work that needs to happen during the mixing session there will be an additional hourly rate charged for the addition non-mixing work.

We are not responsible for long term storage of your media after the final mixes have been delivered. We will hold the session files on our hard drive for 2 months, after which they may be deleted. We suggest that you make multiple copies of the media for storage.